

# WEST CAMEL PARISH COUNCIL

## ANNUAL AUDIT FINANCIAL YEAR END 2022/23 BANK RECONCILIATION

### Opening Balance @ 01/04/2022

HSBC Current Account 70853879	£1,507.95	
Less uncleared cheques	£462.27	

HSBC Deposit Account 21350900	£28,488.26	
		<b>£29,533.94</b>

<b>Add Total Receipts</b>		<b>£27,046.62</b>
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<b>Less Total Payments</b>		<b>£29,247.48</b>
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<b>Closing Balance @ 31/03/2023</b>		<b><u>£27,333.08</u></b>
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### Bank Reconciliation

Unity Trust Bank Current Account 20461276	£435.38	
Unity Trust Bank Instant Access Account 20461289 (Move to online banking in June 2022)	£26,897.70	
		<b>£27,333.08</b>

### Less uncleared cheques

<b>Total uncleared cheques</b>		<b>£0.00</b>
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**£27,333.08**

Signed .....   
Chairman

Signed .....   
Responsible Financial Officer

Dated ..... 04/05/23 .....

# WEST CAMEL PARISH COUNCIL

## ANNUAL AUDIT 2022/23 BREAKDOWN OF RECEIPTS AND PAYMENTS

Opening Balance @ 01/04/2022 £29,533.94

### Receipts

Annual Precept	£10,000.00
VAT Refunds	£4,041.11
Community Benefit Payment	£9,761.00
Marquee donations	£300.00
Other donations	£160.00
Opening Credit UTB	£500.00
Enduring Benefit (rent / Sale income)	£2,019.00
Bank Interest	£265.51

**Total other receipts** £17,046.62

**Total Receipts** £27,046.62

### Payments (Excl VAT)

Clerk's Salary	-£4,237.85
General Admin	-£10,377.32
CBF Grants	-£10,578.95
Hire of Davis Hall	-£147.00
Parks	-£355.71
Mowing	-£954.07
VAT	-£2,575.79
Stationery	-£20.79

**Total other Payments** -£25,009.63

**Total Payments** -£29,247.48

### Closing Balance @ 31/03/2023

General account	£7,113.17
Community Benefit Fund	£20,219.91
	<b>£27,333.08</b>

Signed .....  
Chairman

Signed .....  
Responsible Financial Officer

Dated ..... 04/05/23

**WEST CAMEL PARISH COUNCIL**  
**ANNUAL AUDIT 2022/23 FIXED ASSET REGISTER**

ASSET DESCRIPTION	VALUE
Millennium Map Cabinet (Transferred to Davis Hall)	£0.00
Village Sign	£496.39
Notice boards (replaced in 2012/13)	£1,000.00
Litter Bin	£122.54
War Memorial Stone	£412.19
Tennis Posts	£102.00
Tennis net	£79.31
Flag Pole	£367.71
Flag	£75.00
Seat (removed no longer safe)	£0.00
Bench (destroyed in arson attack)	£0.00
<b>Playground Equipment</b>	
Roundabout	£2,911.65
Swing	£2,670.77
Buddy Swing	£3,923.32
Kobelene Range	£5,564.00
Spring King	£452.00
<b>2011/12</b>	
Lap top computer, software and accessories (replaced in 2019/20)	£0.00
<b>2012/13</b>	
Traffic Safety Mirror	£210.00
New (Jubilee) Goal posts	£270.00
<b>2013/14</b>	
New Ink Jet printer (replaced 2019/20)	£0.00
<b>2014/15</b>	
Petrol Leaf Blower (Replaced 2017/18)	£0.00
Petrol Brush Cutter / Strimmer (Replaced 2017/18)	£0.00
Additional Flood Signage	£837.00
Drain Clearance Equipment	£435.00
Sand Bag Filler and Sand storage box	£218.00
Flood Shed (Sold 2018/19)	£0.00
<b>2015/16</b>	
2 Dog Poo Bins	£264.60
<b>2016/17</b>	
Stiga Park Pro 340 IX Sit on ride Mower (Traded in against new mower in 2021/22)	£0.00
Leaf Sweeping trailer	£288.00
Toro Hover pro 450 (Hover mower)	£445.00
Expanda Store Container (Mower Storage)	£1,962.00
Land Parcel plots 8/9 Community Housing Project (Sold 14/4/20)	* £0.00
Land Parcel plots 4/5 Community Housing Project	* £1.00
CCTV Camera (Davis Hall system but looking over playing field)	£39.99
<b>2017/18</b>	
Flymo Hover Mower (second hand)	£158.27
Trailer for ride on mower	£174.00
7 piece outdoor gym (Fresh Air Fitness)	£11,999.00
Honda 4-stroke Strimmer	£285.99
Stihl BG56 C-E Leaf Blower	£193.49

<b>2018/19</b>	
Shipping Container (Mower Storage)	£2,808.00
Glasdon Bench (by pond)	£697.00
Marquee (second hand)	£100.00
<b>2019/20</b>	
History Group Noticeboard	£147.00
Replacement Laptop PC / software etc	£688.70
Laser printer	£551.32
Defibrillator Cabinet	£594.00
Road signs / cones (Flooding)	£201.12
Litter Picking Equipment Pickers, high viz tabbards / bag holders	£248.64
<b>2020/21</b>	
Basketball Hoop and backboard	£76.99
Document poster laminator	£36.00
Flood Signs x 2	£76.36
Somerset Flag (5' x 3')	£65.00
<b>2021/22</b>	
Stiga 90WX replacement mower	£8,480.00
4 x '20 is plenty' road signs + brackets	£220.40
2 x '20 is plenty' road signs no brackets.	£97.80
Part Davis Hall sound system.	£5,000.00
<b>2022/23</b>	
Part Davis Hall replacement chairs (CBF Grant)	£2,500.00
2 x Elan City Radar Signs (Traffic Management)	£5,160.00
Picnic Bench (original destroyed in arson attack)	£900.00

**Total Fixed Assets** **£64,606.55**

Note - Assets are valued at their original purchase cost and are not depreciated.

Note - Replaced assets are zeroed in value.

\* Although the land parcels plots 4/5 and 8/9 are recorded at their nominal transfer value of £1. Their actual value is far in excess of this sum. Plots 4/5 sold for £10,000 as they are for the construction of Affordable Houses which will always be available to West Camel residents at a rental or sale price which is 20% below their true market value.

Plots 8/9 were also destined for the construction of Affordable Housing but due to a lack of interest have been offered for sale to qualifying residents under part 1 of the WCPC Enduring Covenant which ensures that at the point of resale they must first be offered to West Camel residents. For various complicated legal issues a successful sale has not yet been achieved. Outline Planning Permission lapsed in January 2023 and is to be reapplied for in 2023/24. Once obtained a decision on how best to re-market these plots will be taken by Council.

# **WEST CAMEL PARISH COUNCIL**

## **ANNUAL AUDIT 2022/23 INTERNAL AUDITOR RECOMMENDATIONS**

Internal Audit carried out by Ms. Kim Bailey.

### **Recommendations (2022/23)**

Thanks for your time in going through the requirements for the internal audit. I can confirm that I have completed the review and have no findings or recommendations to report. The accounts were in very good order and easy to follow.

I noted the internal audit review report from last year and believe that the WCPC have taken appropriate actions to comply with the suggestions where relevant.