# WEST CAMEL PARISH COUNCIL

Meeting of West Camel Parish Council to be Held on Thursday 9th January 2025 at 7:30 pm in the conference room at The Davis Hall.

## A G E N D A

1. **Electors' participation.**
2. **Apologies for absence.**
3. **Minutes of last meeting (07/11/24) to be agreed and signed.**
4. **Matters of report arising from previous meeting minutes (not covered below).**
5. **Declaration of interest and details of dispensations requested / granted since last meeting (councillors and/or visiting councillors).**
6. **Somerset Council Councillor feedback.**
7. **Standing Items**

   a. **Local Crime** - Neighbourhood Watch – Update from Adrian Davenport (AD)

   b. **Footpath / R.O.W**. update – 1 gate outstanding plus 2 for Mead Farm - LS.
      i. Somerset Council guidance on Parish footpath maintenance.

   c. **Environment.**
      i. Flood Plan – Review arrangements – update JL
      ii. Flood Monitoring proposals – Feedback / update on progress CB / JL / LS.
      iii. Flood Mitigation proposals 2024/25 – update on works progress– CB / LS.
      iv. Hire of working boat - LS
      v. SRA Flood Mitigation funding application – CB/JL

   d. **Play Area / Ground.**
      i. Replacement play equipment – grant application - AS
      ii. Mowers supper – 15th January – grant of £140

   e. **Community Housing Scheme**
      i) Community Housing – On hold.
      ii) Plot 1 in resale process - Third Period (open market) starts 31st January 2025.

   f. **Traffic Calming.**
      i) Howell Hill – SID update awaiting opening LS.
      ii) SID 3 year warranty plan ends December 2027 – info.
      iii) Southmead – extension of 20MPH speed limit – children playing signs.

   g. **Community Engagement & Communication**
      i) Website / Comms in general – MC
      ii) Notice Boards replacement / repair / removal? –Ongoing LS
      iii) SALC Health and Wellbeing programme?
      iv) Register of Community Assets – The Walnut Tree – expires 28/4/25 - ?
      v) Bakery Signage – GC.
      vi) West Camel Signage off main A303 – GC.

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h. **Parish Council Processes / Unitary Authority Update**
   i) Next LCN Meeting – which LCN are we in? HH to advise please?
   ii) Replacement Clerk – Record storage new filing cabinet required? Seek new storage location possible Davis Hall? Printer?
   iii) Councillor vacancy – All

i. **Highways** –
   i. Howell Hill – Update on local scheme – LS
   ii. Lengthsman Scheme draft process – CB/LS
   iii. Urgashay ditch update - LS

j. **Community Benefit Fund** – No new applications.
   i. Update on PC grant application spend - LS

**8. Correspondence / Other matters requiring action**
   a. Blackmore Vale Hunt PC involvement?
   b. QCCLT Survey – All.
   c. Consultation on Remote Meetings / Proxy Voting.
   d. Consultation on Strengthening the Standards and Code of Conduct Framework in England.
   e. Future consultation on Local Audit reform.

**9. Clerk / Responsible Financial Officer Report**
   a. Interim Fidelity Check – MR
   b. Budget build 2025/26. Agree – All
   c. Set Precept for 2025/2026 - All
   d. Payment Authorisation – See Appendix A for details.

**10. Planning Applications**

**New planning applications –** None.

**Planning Updates –** None.

**11. Matters of Report / Future Business**
   a. Other matters of report.
   b. Matters for future business.

**12. Date of next meeting –** Thursday 6th March 2025 – Committee Room Davis Hall.