WEST CAMEL PARISH COUNCIL

Meeting of West Camel Parish Council to be Held on Thursday 7th November 2024 at 7:30 pm in the conference room at The Davis Hall.

A G E N D A

1. **To fill vacancy by co-option.**
2. **Electors' participation.**
3. **Apologies for absence.**
4. **Minutes of last meeting (05/09/24) to be agreed and signed.**
5. **Matters of report arising from previous meeting minutes (not covered below).**
6. **Declaration of interest and details of dispensations requested / granted since last meeting (councillors and/or visiting councillors).**
7. **Somerset Council Councillor feedback.**
8. **Standing Items**

   a. **Local Crime** - Neighbourhood Watch – Update from Adrian Davenport (AD)

   b. **Footpath / R.O.W**. update – 1 gate outstanding plus 2 for Mead Farm - LS.
      i. Somerset Council guidance on Parish footpath maintenance.

   c. **Environment.**
      i. Flood Plan – Review arrangements – update JL / KMH
      ii. Flood Monitoring proposals – Feedback / update on progress CB / LS.
      iii. Flood Mitigation proposals 2024/25 – update on works progress– CB / LS.
      iv. Communicate new CFH site to wider community – River App / Peglar?

   d. **Play Area / Ground.**
      i. Replacement play equipment – working group met 23/10/24 – MR / KMH
      ii. Hedge cutting quotations.
      iii. Mowers supper – grant of £20 / mower (7 by PC = £140).

   e. **Community Housing Scheme**
      i) Community Housing – On hold.
      ii) Plot 1 in resale process (Second Period starts 31st October 2024).

   f. **Traffic Calming.**
      i) Howell Hill – SID update LS.
      ii) Existing SID warranty plan £199 per unit per year – Decision.

   g. **Community Engagement & Communication**
      i) Website / Comms in general – MC
      ii) Notice Boards replacement / repair / removal? –Ongoing LS

   h. **Parish Council Processes / Unitary Authority Update**
      i) Next LCN Meeting – which LCN are we in? HH to advise please?

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ii) Replacement Clerk – Record storage new filing cabinet required? Seek new storage location possible Davis Hall? Printer?
iii) Allocation of extra duties currently undertaken by LS
iv) Councillor vacancies? – All

i. **Highways** –
   i. Back St blocked drain – Update on local scheme – CB / LS.
   ii. Howell Hill – Update on local scheme – LS
   iii. Lengthsman Scheme update – CB/LS

j. **Community Benefit Fund** – No new applications.

9. Correspondence / Other matters requiring action
a. Local Government Boundary Commission Somerset consultation?
b. Somerset Parishes Conferences 2024 13th November attendee?
c. Devon and Somerset Fire and Rescue - Precept consultation
d. Vehicle operators parking licences - LS

10. Clerk / Responsible Financial Officer Report
a. Interim Fidelity Check – volunteer?
b. Budget build 2025/26 – councillor input - All
c. Payment Authorisation – See Appendix A for details.

11. Planning Applications

New planning applications – None.

Planning Updates – None.

12. Matters of Report / Future Business
a. Other matters of report.
b. Matters for future business.

13. Date of next meeting – Thursday 9th January 2025 – Committee Room Davis Hall.

At this point the Chairman will ask members of the public to vacate the meeting while a confidential staffing issue is discussed.

14. NALC 2024/25 Local Government Services Pay Agreement – to accept the NALC recommendation.