WEST CAMEL PARISH COUNCIL

Meeting of West Camel Parish Council to be Held on Thursday 3rd July 2025 at 7:30 pm in the conference room at The Davis Hall.

A G E N D A

1. **To fill vacancy by co-option.**
2. **Electors' participation.**
3. **Apologies for absence.**
4. **Minutes of last meeting (01/05/25) to be agreed and signed.**
5. **Matters of report arising from previous meeting minutes (not covered below).**
6. **Declaration of interest and details of dispensations requested / granted since last meeting (councillors and/or visiting councillors).**
7. **Somerset Council Councillor feedback.**
8. **Standing Items**

   a. **Local Crime** - Neighbourhood Watch – Update from Adrian Davenport (AD)

   b. **Footpath / R.O.W**. update – 1 gate outstanding Queen Camel, Gate for Joy Whittington still not arrived. Comment from resident re footpath (AS)

   c. **Environment.**
      i. Flood Plan – Agree draft flood plan – JL
      ii. Flood Plan Agree Domestic (Home Emergency Plan) - JL
      iii. Flood Monitoring proposals – Feedback / update on progress CB / JL / LS.
      iv. Flood Mitigation proposals 2025/26 SRA Grant update – CB / JL.
      v. Hire of working boat. Ongoing. – AS

   d. **Play Area / Ground.**
      i. Replacement play equipment update – AS
      ii. Donation from West Camel Parochial Churches - AS

   e. **Community Housing Scheme**
      i) Community Housing – On hold.
      ii) Plot 1 Update - AS
      iii) Plot 7 second period commenced 11th May 2025 - no update.

   f. **Traffic Calming.**
      i) Howell Hill – SID moved back to Plowage on 10/05
      ii) Fingerpost Sign at Parsonage Crossroads update – AS
      iii) Further signage for Southmead – Children Playing

   g. **Community Engagement & Communication**
      i) Website - AS
      ii) Notice Boards replacement / repair – ongoing LS

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h. **Parish Council Processes**
   i) Discuss signing off invoices/expenses prior to payment being raised on Unity Bank. Nominate a councillor.
   ii) Lengthsman – programme of routine works/and or monthly hours/budget and management of requests/works to be carried out. Nominate a councillor.

i. **Highways**
   i. Urgashay ditch – still waiting for correct size flap valve LS has chased again.
   ii. West Camel/Downhead signage on A303

j. **Community Benefit Fund** - no new applications.

9. Correspondence / Other matters requiring action
   a. Increase visibility of PC meetings and issues discussed – KMH
   b. Chair of Somerset Council – Awards for Service to the Community 2025 – AS
   c. Complaint from resident re parking at bus shelter

10. Clerk / Responsible Financial Officer Report
   a. Interim Fidelity Check – volunteer?
   b. Payment Authorisation – See Appendix A for details.
   c. VAT refund 2024/25 - £3,348.97

11. Planning Applications

New planning applications

25/01224/FUL - CARTGATE - The proposed development of a Trunk Road Service Area and associated development.

Planning Updates - None

12. Matters of Report / Future Business
   a. Other matters of report.
   b. Matters for future business.

13. Date of next meeting – Thursday 4th September 2025 at 19.30 in the Committee Room